



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

August 17, 2011

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;
Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and
James Roberson.

ABSENT: No one.

Staff Members Present: David York, , Town Attorney; Seth Lawless, Town
Manager; Suzanne Yeatts, Town Clerk/HR Director;
Jennifer Currin, Senior Planner; Jimmy Overton, Finance
Director; Tracy Pedigo, Public Works Director; Shawn
Brown, Public Safety Director; Fred Boone, Town Engineer.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation given by Mayor Pro Tem Chalk.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda with the following amendment:

**ADD: Recommendation for Police Surplus Vehicles to Item V.
Consent Agenda**

Motion seconded by Councilor Poirier and carried unanimously.

ITEM II. APPROVAL OF MINUTES

July 20, 2011
August 1, 2011

...Motion by Councilor Poirier to approve the minutes of July 20, 2011 and August 1, 2011. Motion seconded by Councilor Gleason and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

None at this time.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

Dustin Tripp, 204 Switchback Street, spoke about Market in the Park and encouraged attendance at the ongoing event on Wednesdays.

No one else approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Revised 2011 Meeting Schedule

Adopt 2011 Meeting Schedule as revised changing the meeting date for the Parks and Recreation Advisory Board from the fourth Wednesday to the fourth Tuesday of the month.

B. Position Classification Plan Amendment

Adopt the Position Classification Plan as amended to reclassify 4 Public Safety Officer positions to Corporal and to change the title of a Legislative position from Deputy to Assistant Town Clerk.

C. Fiscal Year 2011 Tax Collection Report

Approve Wake County Tax Collection Report for the fiscal year ended June 30, 2011 and authorize Wake County Revenue Collector to pursue any and all legal methods of collecting outstanding taxes including garnishment of wages, attachment of

bank accounts, foreclosure, and the North Carolina Debt Setoff Program.

D. Surplus of Police Division Vehicles

Surplus 3 Police vehicles as prescribed by NCGS 160A-266(1).

...Motion by Councilor Eddins to adopt the consent agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. ZTA-8-11 Non-Conforming Signs
ORD #11-08-17-001

Jennifer Currin, Senior Planner, presented a zoning text amendment to amend Section 12.13 of the Unified Development Ordinance regarding non-conforming signs and expanding certain conditions under which a non-conforming sign may be allowed to continue.

...Motion by Councilor Roberson to adopt statement of plan consistency and reasonableness of action, to approve ZTA-8-11 and to adopt Ordinance #11-08-17-001. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

B. Widewaters Roundabout/Hinton Oaks Boulevard Change Order

Fred Boone, Town Engineer, requested approval of a change order for the Widewaters Roundabout/Hinton Oaks Median for \$630 to remove and

replace an additional section of curb and gutter.

...Motion by Councilor Gleason to approve the requested change order for the Widewaters Roundabout/Hinton Oaks Median. Motion seconded by Councilor Eddins and carried unanimously.

ITEM X. NEW BUSINESS

A. Lighting Upgrade Contract

Public Works Director Tracy Pedigo requested awarding the bid for lighting upgrades for Town Hall and Public Safety facilities to LightServe for \$38,380.

...Motion by Councilor Poirier for Town Manager to execute the lighting upgrade contract with LightServe. Motion seconded by Councilor Eddins and carried unanimously.

B. Knightdale Park Construction Loan
RES #11-08-17-001

Finance Director Jimmy Overton presented preliminary estimates for the Knightdale Park and recommended approval of a resolution to file an application with the Local Government Commission and to send Request for Proposal to local banks for financing the construction of phase I of the project.

...Motion by Mayor Pro Tem Chalk to adopt Resolution #11-08-17-001 to file an application with LGC and to send Request for Proposal to local banks for financing the construction of Knightdale Park Phase I. Motion seconded by Councilor Gleason and carried unanimously.

C. KHS State Championship Signage Request

Planner Jennifer Currin presented a request to purchase and install Town limits signage in two locations recognizing Knightdale High School's Track and Field team as 2011 State Champions. Ms. Currin presented Council with the option of whether or not to include the Town seal and answered questions.

Council agreed to include the Town seal on the signs at the two proposed locations.

...Motion by Councilor Gleason to authorize the Town Manager to purchase and install the proposed Town Limits Signage with the

Town Seal. Motion seconded by Councilor Eddins and carried unanimously.

ITEM XI. OTHER BUSINESS

Town Manager Seth Lawless noted that an agreement had been reached in the amount of \$3,500 regarding the Cruz property on First Avenue.

Mayor Pro Tem Chalk requested staff contact Progress Energy about traffic signal issues at Hodge Road and Knightdale Boulevard and also at Lynnwood Drive and Knightdale Boulevard.

Councilor Roberson inquired about street lights along Lynnwood Drive.

Town Manager Seth Lawless reported that Progress Energy has repaired the lights along Lynnwood Drive today.

Mayor Killen noted the increase in home sales reflected in the July building permit data included in the agenda packet.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
No report.

C. Public Safety
No report.

D. Nominating
No report.

E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

Not at this time.

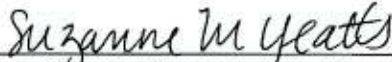
ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 7:42 p.m. Motion

seconded by Councilor Poirier and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts